

REGISTRATION POLICY

BAULKHAM HILLS NETBALL CLUB



Updated
2022.12

1. Purpose

The purpose of this policy is to inform players and parents of players of the position of Baulkham Hills Netball Club (BHNC) in relation to new and existing registrations.

2. Obligation

Baulkham Hills Netball Club expects registering players and parents of players to respect these policies and accept all decisions made in accordance with these registration policies.

3. Registration Notification

Baulkham Hills Netball Club shall communicate registration dates to members via email, our website and Facebook. Players wishing to be considered for registration must complete the on-line registration via PlayHQ. BHNC will communicate registration opening dates/times and closing dates/times.

4. Who needs to register?

To comply with the Baulkham Hill Shire Netball Association's (BHSNA) registration policy the following list outlines who must register.

- a) All players aged 5-6 years involved with NetSetGO skills program;
- b) All players aged turning 7 years or older;
- c) All non-playing coaches, managers and umpires;
- d) Life Members;
- e) Club Delegates to Meetings; and
- f) All administrators including Club Committee members who do not play.

5. Age Restrictions

Age restrictions apply in all grades.

Open Grades: Players turning a minimum of 16 years of age in the year of play are eligible to be registered in Open Grades.

Reserve Grades: Players turning a minimum of 16 years, and maximum of 23 years of age in the year of play.

Intermediate Grades: Players turning a minimum of 16 years, and maximum of 23 years of age in the year of play.

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5. Age Restrictions cont.

14 years: There must be a minimum of 5 players registered in the team turning 14 years of age in the year of play. Underage players are permitted but must be turning a minimum of 13 years of age in the year of play.

13 years: There must be a minimum of 5 players registered in the team turning 13 years in the year of play. Underage players are permitted but must be turning a minimum of 12 years of age in the year of play.

12 years: There must be a minimum of 5 players registered in the team turning 12 years in the year of play. Underage players are permitted but must be turning a minimum of 11 years of age in the year of play.

11 years: There must be a minimum of 5 players registered in the team turning 11 years in the year of play. Underage players are permitted but must be turning a minimum of 10 years of age in the year of play.

10 years: There must be a minimum of 5 players registered in the team turning 10 years in the year of play. Underage players are permitted but must be turning a minimum of 9 years of age in the year of play.

NetSetGo: No player turning less than 7 years of age in the year of play may register or participate in the NetSetGO competition.

NetSetGo Skills: Players turning 5 & 6 years in the year of registration participate.

6. Formation of Teams

The formation of any team relies on the number of players who register. If there is an insufficient number of registered players to form a team the BHNC Registrar(s) may:

- (a) request the assistance of the community and other BHSNA Registrars to find additional players to form a team; and/or
- (b) place players into another team within their age group or one age group higher (for juniors) and other across other grades (for seniors).

Players may attend trials for competitive age groups (ie. A grade), however they will not be named in a team until full registration payment is made.

BHNC will communicate player grading dates/times/location for the 10 - 14 years age groups.

Once grading has been completed BHNC will advise players of their team allocation for the year of play.

BHNC reserves the the right to paper grade an age group when it is deemed that a physical grading is impractical.

7. Team Nominations

Only the Intermediate, Reserves and Opens teams may nominate their own group of players and submit a team in the year of play.

- (a) A team must notify the Senior Registrar seniorregistrar@bhnc.com.au of their intention to nominate a team by email.
- (b) The nominated team coordinator will be sent a link to a 'Team Nomination Form' which must be submitted online by the nominated closing date for junior and/or senior registrations.

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7. Team Nominations cont.

(c) A team nomination will be accepted if:

(i) a group of players have all agreed to play as a team and there is a minimum of seven (7) players listed on the Team Nomination Form;

(ii) all seven (7) players listed on the Team Nomination Form have registered with BHNC by player registration closing date advertised.

(iii) the team has indicated what grade of play they nominate on the Team Nomination Form. The final grading will be subject to the BHSNA grading committee.

(iv) The team has supplied the name of a coach, manager and umpire for the team.

In the event these requirements are not met the team nomination request will be declined, the manager will be notified and all players will added to a pool of players to be allocated to another team(s).

8. Financial Circumstances

The BHNC Committee understands that due to individual financial circumstances some families may be unable to make the full fee payment by the nominated registration closing date. The BHNC Committee will, upon application, confidentially negotiate with families to enter into a payment plan agreement that is acceptable to the club and also affordable to the families concerned. Application must be made in advance of the payment deadline through contact with the Junior or Senior Registrar.

If a payment plan agreement has been reached but regular payments are not made in accordance with that agreed plan, players will be unable to take the court until there is full compliance with the plan. Where an agreed payment plan is in place and at any stage of the season the player is experiencing difficulties in meeting the payment schedule, the player is required to contact the Treasurer for consideration of an adjustment to the payment schedule with a view to reaching a positive result for the player and the club.

9. Registration & Fee Payment Policy

Registration is not completed until:

(a) full registration payment is made;

(b) proof of identify is supplied (for new BHSNA players). This can either be a passport, birth certificate or driver's licence.

All registration requirements must be finalised by the dates communicated by the Junior and Senior Registrars. If one or more requirements have not been met a player cannot be registered.

Late registrations (after registration closes) may be considered by the Junior or Senior Registrar which will exercise its discretion but will only be accepted if there is a vacancy in a team.

No player will be registered with BHNC until fees are paid in full, unless an agreed payment option plan is in place with the club. Players who are not registered with BHNC will not be permitted to take the court.

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10. Registration Fee Refund Policy

- (a) Once a player has registered online via PlayHQ the Netball NSW portion of the fee will not be refunded. This fee is for a twelve (12) month period and it is only required to be paid once in a year regardless of which club/association is joined.
- (b) If part payment of registration is made using the \$100 Active Kids Voucher (for NetSetGo and junior players), this payment is not refundable under any circumstances as per the Services NSW guidelines. It can, however, be transferred to another registered provider. This amount will be deducted prior to the calculation of any applicable refund.
- (c) Applications for cancellation of registration and requests for refund of fees paid must be submitted in writing via email to the appropriate Junior or Senior Registrar.
- (d) Any player wishing to de-register for the season after the final BHNC team lists have been submitted to BHSNA will be charged a \$15 club administration fee. The BHSNA portion of the fee cannot also not be refunded.
- (e) Players who withdraw after team lists have been lodged with BHSNA cannot register with any other BHSNA club in the same season.
- (f) If a registered player cannot be placed into a team, a full refund of the registration fee will be given without incurring an administration fee.

11. Player and Parent Acknowledgment

By registering with BHNC players and parents acknowledge:

- (a) All players must abide by the Netball NSW Code of Behaviour;
- (b) Members agree to pay registration fees as outlined by BHNC prior to BHNC accepting any registration;
- (c) Registration is subject to a position being available in a team;
- (d) BHNC will conduct grading of all 10 – 14 year old players;
- (e) Players are expected to attend all training sessions and games as directed by their coach and to inform them within 48 hours of their unavailability for a competition match where possible;
- (f) Players are expected to be in full BHNC uniform for all competition matches;
- (g) Players, parents, team officials and spectators are to display good sportsmanship at all times;
- (h) Players, parents, team officials and spectators are to respect their coaches who generously volunteer their time. This includes not questioning a coaches decision regarding a players position or the amount of match time allocated to each player;
- (i) Players, parents, team officials and spectators are to respect the umpires at all times; and
- (j) Players, parents, team officials and spectators are to abide by the BHSNA By-laws.

12. Registration Contacts

Junior Registrar

Enquiries for NetSetGo, Junior and Non-Players
juniorregistrar@bhnc.com.au

Senior Registrar

Enquiries for Seniors, Reserves, Intermediates and
Team Nominations
seniorregistrar@bhnc.com.au